



## **Minutes**

### **Meeting of the Parish Council**

**Monday 11<sup>th</sup> July 2022 at 7 pm at Elford Village Hall**

Present: Councillors Turley (Chair), Biden, Delderfield, Gilbert, Payne and Wright.

In attendance: Mrs Jones (Clerk), District Cllrs Leytham and Warburton, 2 members of the public

#### **Open Forum**

The members of the public enquired whether any progress had been made on Brickhouse Lane and expressed concern that the road surface was not fit for purpose with its current use by heavy goods vehicles serving Home Farm. Cllrs said there had been frequent reports about the poor road surface to Staffordshire Highways which had resulted in temporary fixes, and Highways were currently attempting to resolve the drainage as the flooded surface caused the road to deteriorate. However nothing illegal was taking place and the Parish Council had no powers to do more than report these problems. Highways were reluctant to take any action unless accidents had occurred, but would be contacted again to ask about the solution.

#### **52/22. To receive Apologies for Absence**

Cllr Hilderley (on holiday) had apologised and the apology was accepted.

#### **53/22. To receive Declarations of Interest**

None received.

#### **54/22. To approve the Minutes of the Meeting of 13<sup>th</sup> June 2022**

The draft Minutes were approved and signed.

#### **55/22. To receive the Clerk's Report**

Chetwynd Bridge, near the Arboretum on the A513, would have an 18 tonne weight limit imposed from the middle of August, which would involve a long diversion for heavy vehicles, probably via Tamworth, and affect businesses. This was to ensure the safety of the bridge until a new bypass could be constructed next to the old bridge.

**56/22. To consider any Planning matters:**

- (a) 22/00630/FUH, 47 Croft Close: first floor and two storey front, side and rear extensions to form kitchen, bedrooms and entrance hall including remodelling of dwelling. Resolved: No objection on planning grounds
- (b) 22/00070/FUL, Yew House, Old Hall Drive: demolition of existing dwelling and erection of replacement 5 bedroom detached dwelling with associated works. Resolved: No objection on planning grounds
- (c) Development sites: It was expected that the Social Club building was to be demolished shortly. The access and drainage work at Seven Acres was making good progress, nothing further had been heard on the balancing pond and ditch drainage.

**Resolved: Approved**

**57/22. To receive an update on the Playground**

Cllr Payne gave an update on the funding applications submitted so far and on recent discussions with an assessor from Reaching Communities who had managed expectations by revealing that only 25% of applications were successful. A third application was being prepared for submission.

**58/22. To receive an update on CCTV enquiries**

Cllr Turley had arranged to meet an adviser from Lichfield District Council later in the week to discuss the issues and to receive advice on village CCTV systems. This would be discussed at the September meeting.

**59/22 To receive an update on Public Footpath 8, The Green**

The Right of Way Officer had arranged a recent meeting with the householder to resolve the matter; the Parish Council had not yet been informed of any outcome.

**60/22 To consider CIL spending and applications**

Cllrs discussed a recent presentation and application from the PTA of Howard Primary School for funding for new gates to improve school security. It was agreed that it would be beneficial to the village to support its primary school. It was proposed by Cllr Turley, seconded by Cllr Wright and agreed unanimously to grant £7,000 from the parish share of the CIL funds.

An application had been received earlier from Elford Village Hall for grant support for its new heating system and this would be considered at the next meeting. It was agreed that village groups would be contacted to request any further bids with a deadline of the end of August for consideration at the September meeting.

**Resolved: Approved**



**61/22 To consider installation of benches**

The Parish Council's handyman had varnished the donated benches and Cllr Gilbert would arrange for them to be installed to the left of the Croft Close junction and at the junction of The Beck and Burton Road. The Clerk had applied to Highways for a licence to site these and it was hoped that their charge would be waived.

**62/22. To receive Questions and Reports from Councillors**

Cllr Delderfield reported back on a discussion with two residents regarding the difficulty of travelling around the village on a mobility scooter. She would mention these concerns to any householders who could help by trimming back hedges.

She also mentioned that it could be useful to offer help from the Parish Council to other villagers at the Coffee Shop from time to time.

Cllr Turley would shortly meet a villager who was interested in leading the plan for a joint sports club facility.

Cllr Leytham said that Lichfield District Council's meeting would discuss parish boundary changes, these would not affect Elford. They would also vote on an independent review of District Cllr expenses which had recommended increases.

Cllr Warburton suggested that it may be worth applying for additional CIL funds in future if further needs were identified. He also said that it could be useful to publicise the work of the Parish Council to parents when the school grant was paid.

**63/22. To receive Correspondence**

SPCA bulletins and Welcome Pack which contained useful information for Cllrs

Resident on defibrillator locations; locations added to web and Facebook

Resident query on CCTV plans; invitation to September meeting sent

Resident regarding planning queries, 7 Acres; forwarded to Planning

**64/22. To receive a Financial Report**

See appendix 1.

**Resolved:** Approved

**65/22. To consider authorising Schedule of Accounts for payment**

Staff costs £735.60; A. Robey, handyman work, paint and sundries £170.25;

Village Hall, Post Office and Parish Council meeting room hire £53.50;

Bennetts, taxi hire £86.40; R. Harcombe, maintenance £145;

A. Cox, Avenue mowing £160.00; Mike Deegan, consultant fee £1925

Scottish Power, electricity £53.11 Cllr Wright would authorise the payments.

**Resolved:** Approved

**66/22. Date of Next Meeting:**

Monday 12<sup>th</sup> September, 7pm

The meeting closed at 8.20 pm.

## Appendix 1 - Financial Report

### A) Bank reconciliation

		29/06/2022		Totals
			<b>CURRENT</b>	<b>29,960.84</b>
BAL B/F	<b>14,224.90</b>			
			DEPOSIT(playground)	7,990.39
			95 DAY NOTICE (taxi)	1,028.06
RECEIPTS	30492.77		Earmarked CIL monies £12,991.21 earmarked for playground 7,990.39	
PAYMENTS	5738.38		earmarked for seniors 1,028.06	
TOTAL	<b>38,979.29</b>			<b>38,979.29</b>

### B) Performance against budget

<u>Heading</u>	<u>Budget sum</u>	<u>To date</u>	<u>Remaining</u>
Staff costs	6927.00	1818	5109
Admin	3390	1015	2376
eg room hire, taxi, solicitor, subs			
Maintenance	6595	1843	4752
eg mowing, handyman, electricity			
S137	0		
Unplanned	0	0	
	<b>13842</b>	<b>4676</b>	<b>9166</b>

C) Sums spent on taxi payments would be moved to the current account and the CIL funds not required for some time would be moved to an interest bearing account.

D) Annual Governance and Accountability Return – submitted documents to Mazars and advertised the public rights according to regulations.

*AT*